

Freedom of Information (FOI) Request
Received: 04 November 2022

Published: www.theccc.org.uk/about/transparency

Date: 08 November 2022
Ref: Sent by email from enquiries@theccc.org.uk

Climate Change Committee
1 Victoria Street,
Westminster, London,
SW1H 0ET
w theccc.org.uk

Your request:

I am currently researching the digitalisation of the UK's public sector – with a focus on committee meeting technology. I wanted to ask a few questions regarding this:

1. How do you manage your meetings (organise agenda, minutes etc)? Do you use a committee meeting management software such as a board portal (CMIS, Modern.Gov, iBabs etc) or just emails etc?
2. If yes, what is the name of the supplier?
3. If yes, what is the contract expiry and contract review date?
4. How many users are on the board portal/management solution, and how much do you spend on this?
5. What is your cost per user?

Our response:

Thank you for your request. We have handled your request under the Freedom of Information Act 2000 (FOIA). Please find our response below.

Our Committee meeting agendas, minutes, and papers are shared to Committee members through Microsoft Sharepoint. It is not possible to disaggregate the costs of SharePoint from our total IT costs which are provided through one of our sponsor departments, Defra.

--

Information disclosed in response to this FOIA request is releasable to the public. In keeping with the spirit and effect of the FOIA and the government's Transparency Agenda, this letter and the information disclosed to you may be placed on the CCC website, together with any related information that will provide a key to its wider context. No information identifying you will be placed on the CCC website.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. If you are not content with the outcome of the review, you may apply directly to the Information Commissioner for a decision. In keeping

with our transparency policy, the information released to you will be published on www.theccc.org.uk. Please note that this publication will not include your personal data.

Kind regards,
Climate Change Committee